

These minutes were approved at the July 6, 2006 meeting.

**DURHAM HISTORIC DISTRICT COMMISSION
MEETING MINUTES
JUNE 1, 2006**

Members Present: Nick Isaak, Chair; Leslie Schwarz, Vice Chair; Erich Ingelfinger, Secretary; Cathy Leach, Town Council Rep.; Lorne Parnell, Planning Board Rep.; Crawford Mills; Roger Jaques

- I. The meeting was called to order at 7:05 p.m.
- II. The minutes from the May 4, 2006 meeting were approved.
- III. New Business:
 - A. The Commission agreed to look at mission statements from other heritage commissions, but agreed to hold off on writing its own mission statement until the Town Council approved the new Historic Overlay District.
 - B. Certified Local Government grant possibilities were discussed. Isaak discussed the possibility of using grant money for survey projects. Ingelfinger suggested using grant money for shutters for the courthouse. Leach mentioned that in the past the commission had discussed using grant money for a heritage commission website. The Commission agreed to instead concentrate on completing last year's grant-funded project. It was agreed that no new money would be sought this year.
 - C. Commission welcomed new Planning Board representative Lorne Parnell.
- IV. Old Business:
 - A. Discussion of the HDC/Heritage Commission brochure. The Commission looked at a mock-up brought in by Leach and discussed the layout of the brochure. Mills suggested leaving one panel out of design for purposes of self-mailing. Leach agreed to talk with Town administrators about how they do self-mailers. The Commission agreed to look at the Preservation Alliance and NHDR pamphlets as possible examples for our mailer, and discussed finding an iconic building for the front of the brochure. Possible structures were the courthouse, the Mill Pond building, or the General Sullivan house. Ingelfinger agreed to contact Mill Pond about use of picture. Mills agreed to contact owner of General Sullivan house about use of picture. Leach agreed to contact Town administrative offices for information on pamphlet costs.
 - B. Chairman Isaak signed a letter to UNH asking that the historic significance of Highland House be considered when considering potential buyers of property.
- V. The meeting was adjourned at 8:23 p.m.